How to Get Your Lost Attendance Points Back

Greetings, students,

To get your lost attendance points back, ...

1) Direct your web browser to http://frontdoor.valenciacollege.edu/?dlacoste

2) Click Course Materials.

3) Under your class, click Pencast Lecture Notes and Audio...

4) Find the relevant date/class session, and click the web link below it.

5) Download the file to your computer, then **print it**.

6) Follow the instructions at the top of the page.

7) Push "Play" and then wait a few seconds for the audio to start.

8) **As you watch the pencast, take notes on the notes you printed.** Write important things that were said but not written.

9) Put your name on the notes. Put the date of the class session on the notes.

10) Turn the notes in to me to get your lost attendance points back for that date.